## **Quality Management Statement**

**MAJ Aero Company** was established in 2014 to provide Aviation & Airport Consultancy Services to the aviation and airport industry. We are based out of Singapore and are expanding well across the South East Asia Region.

Quality is of utmost importance to all our business units because we value our corporate standards. We strive to provide our client with consultation, products and services which meet and even exceed their expectations. We are committed to innovate continuous improvement, ideas and have established a Quality Management System which provides a framework for measuring and improving our performance.

We have the following systems and procedures in place to support us in achieving our aim of total customer satisfaction and continuous development throughout our business infrastructure:-

- 1. Regular gathering and monitoring of feedback,
- 2. Complaints procedure,
- 3. Selection and performance monitoring of suppliers/contractors against set criteria,
- 4. Training and development,
- 5. Regular audit of our internal & outsourced processes,
- 6. Measurable quality objectives which reflect our business aims,
- 7. Management reviews of audit results, feedback and complaints,

Our internal procedures are reviewed regularly and are held in our Quality Manual which is made available to all employees.

Though the Managing Director has the ultimate responsibility for Quality management, all employees have a responsibility within their own areas of work scope so helping to ensure that Quality is embedded within the whole of company's approach.

This policy is posted on the Company Notice Board and can also be found in the corporate library.

Muhammad Abdui Jalil

Managing Director

## **Environmental Management Statement**

**MAJ Aero Company** is committed to proactively identify and mitigate all potential impacts to the environment from airport operations, promoting environmental stewardship, and implementing innovative environmental technologies and practices. Through management leadership, employee participation, and professional environmental support, MAJ Aero is committed to:-

Continually improving environmental performance through company procedures established in the Company Environmental Management System (CEMS),

- 1. Developing environmental management plans with objectives and targets to minimize adverse environmental impacts and measure our progress toward these goals,
- 2. Complying will all applicable laws, regulations, and other local and international requirements,
- 3. Providing all staff with the knowledge and tools needed to prevent negative environmental impacts,
- 4. Implementing effective hazards prevention and waste minimization programs to reduce, reuse and recycle materials,
- 5. Ensuring that energy and water are used responsibly and conserved through innovative practices and procedures,
- 6. Responding to all incidents immediately to minimize any environmental impacts.

This commitment demands that individuals take personal responsibility to protect the environment as we conduct our work. We ensure that we have the knowledge, skills and equipment to conduct our work in a safe and environmentally responsible manner. We are aware and exercise care to minimize the negative environmental consequences of our activities.

Environmental stewardship is and must be an integral part of every business practice, operation, job and task of the company.

This policy is posted on the Company Notice Board and can also be found in the corporate library.

Muhammad Abdul Jaiii Managing Director

## **Business Continuity Management Statement**

**MAJ Aero Company** is committed in providing the best possible experiences to its clients and the best possible relationships with employees/shareholders, sponsors/stakeholders and suppliers/contractors. To ensure the consistent development and delivery of our consultations, products and services, MAJ Aero Company has incorporate the following business continuity management systems (BCMS) in order to achieve sustainable business.

The Company, like any other firm, are prone to potential risk factors that could potentially disrupt critical business functions and/or operations. Our strategy requires us to plan, establish, implement, operate, monitor, review, maintain and continually improve a documented management system to protect the company against, reduce the likelihood of occurrence, prepare for, respond to, and recover from disruptive incidents when they arise.

Each department in the Company is responsible for preparing current and comprehensive business continuity plans (BCP) for its departments. When a plan is completed, approved and implemented, each plan will include procedures and support agreements which ensure regulatory control. Each plan must be certified annually with the business continuity policy compliance process through the quality and assurance department.

We recognizes the importance of an active and fully supported BCMS program to ensure the sustainability of employment of its employees, business development and delivery for its clienteles and other stakeholders/sponsors. We require the commitment from each employee, every department and vendor in support to the activities required in protecting the Company's vision, goals and strategies.

This policy is posted on the Company Notice Board and can also be found in the corporate library.

— Aviation Consultancy & Airport Services —

Muhammad Abdui Jalil Managing Director

## **Compliance Management Statement**

**MAJ Aero Company** is focused on long term success and maintains culture of integrity and compliance and always consider stakeholders' needs and expectations. We believe integrity and compliance are not only the basis but also an opportunity to be a successful and sustainable organization.

Compliance is an outcome of an organization meeting its obligations, and MAJ Aero made it sustainable by embedding it in the culture of our organization and in the behaviour and attitude of our people. Compliance management, while maintaining its independence, is integrated with our financial, risk, quality, environmental, business continuity and safety management processes and its operational requirements and procedures.

MAJ Aero Company strives to achieve an effective organization-wide compliance management system enabling us to demonstrate our commitment to compliance with relevant laws, including legislative requirements, industry codes, organizational standards as well as standards of good corporate governance, best practices, ethics and community expectations.

Leaders at MAJ Aero constantly shape the continuous approach by complying with the core values and generally accepted corporate governance, ethical and community standards. By embedding compliance in the behaviour of our people we minimize exposure to noncompliance.

We are convinced that by applying binding values and appropriate compliance management we can also safeguard our integrity. Therefore, integrity and effective compliance are key elements to good and diligent management.

This policy is posted on the Company Notice Board and can also be found in the corporate library.

—— Aviation Consultancy & Airport Services ——

Muhammad Abdui Jalil Managing Director